



*Office of Human Resources*

**TO:** MSM Faculty and Staff

**FROM:** Denise Britt  
Chief Human Resources Officer

**RE:** **2020 Holiday Schedule**

**DATE:** January 14, 2020

Morehouse School of Medicine recognizes the following holidays to be observed by the closing of all departments and offices **except where services are essential** for school operations.

<b><u>Holiday</u></b>	<b><u>Date</u></b>
<b>Martin Luther King, Jr.'s Birthday</b>	Monday, January 20, 2020
<b>Good Friday</b>	Friday, April 10, 2020
<b>Memorial Day</b>	Monday, May 25, 2020
<b>Independence Day</b>	Friday, July 3, 2020
<b>Labor Day</b>	Monday, September 7, 2020
<b>Thanksgiving Day</b>	Thursday, November 26, 2020
<b>Day after Thanksgiving</b>	Friday, November 27, 2020
<b>Christmas Holidays</b>	Thursday, December 24, 2020 and Friday, December 25, 2020
<b>New Year's Holidays</b>	Thursday, December 31, 2020 and Friday, January 1, 2021

Time off for essential services (i.e. Public Safety, Center of Laboratory Animal Services and clinical services) must be coordinated with managers. The Senior Associate Dean, Clinical Affairs, in collaboration with the clinical Department Chairs, will coordinate the Morehouse Healthcare medical offices' schedules. Details regarding staffing at our clinical sites and for essential personnel during the holiday season will be provided at a later date.

If you have questions, please contact the Department of Human Resources at 404-752-1600.

**CC:** Valerie Montgomery Rice, MD  
F. John Case, Ed. D